IMYD — Vice-President

Volunteer elected position | Mainly online | Mandate until the 2027 General Assembly

Purpose of the role

The Vice-President provides strong support to the President in developing the strategy, organisational structure and external relationships of the **International Movement of Youth with Disabilities (IMYD)**.

As IMYD consolidates its activities, membership, partnerships and resources, you will help develop proposals for Board approval and take responsibility for agreed development initiatives.

You will work closely with the President, General Secretariat, Treasury and Regional Representatives, within the strategy and priorities defined by the Board of Directors.

Main responsibilities

Support the Presidency and collective leadership

- Share leadership responsibilities with the President through a clear division of work.
- Help prepare proposals, positions and priorities for Board consideration.
- Support implementation of Board decisions and identify matters requiring further approval.
- Support continuity during the President's absence, within agreed responsibilities and formal delegations.
- Encourage constructive discussion and meaningful participation across the Board.

Develop strategy and strengthen IMYD's structure

- Support the President in developing strategic proposals informed by members' needs and regional perspectives.
- Lead agreed initiatives to consolidate IMYD's membership, partnerships, and resources.
- Review progress and propose adjustments as needs and capacity evolve.
- Coordinate contributors within assigned initiatives, while the General Secretariat maintains overall operational coordination.

Strengthen partnerships and external representation

- Develop and maintain relationships with organisations of persons with disabilities, youth networks, institutions and other partners.
- Prepare and participate in external meetings or events where delegated.
- Communicate IMYD's approved positions and report relevant information back to the team.

- Follow up on discussions and help translate them into realistic cooperation.
- Contribute to partnership and funding proposals alongside the Treasury and relevant volunteers.

Task-force supervision and support

- Supervise one or more task forces where assigned, according to expertise, availability and the division of executive responsibilities.
- Help members define objectives, share tasks and set realistic deadlines within the Board's approved strategy.
- Follow progress, provide guidance and bring matters requiring approval to the Executive Committee or Board.
- Support volunteers in taking responsibility and developing initiatives.
- Coordinate with the General Secretariat to avoid duplicated work or conflicting instructions.

Shared Executive Committee responsibilities

As a member of the Executive Committee and Board of Directors, you will also:

- Participate in collective decisions and contribute to wider organisational discussions.
- Help implement the strategy and priorities agreed by the Board.
- Contribute across activities as IMYD consolidates its membership, partnerships, resources and ways of working.
- Share progress, identify difficulties early and work with other members to resolve them.
- Maintain organised records of your work and prepare a clear handover when responsibilities change.

The division of work should complement the General Secretariat's overall operational coordination and the Treasury's financial responsibilities. External commitments, official positions and significant decisions must follow the applicable approval arrangements.

Experience and skills

We are looking for someone with **relevant practical experience in association leadership, organisational development, project coordination, advocacy or partnerships**, gained through an organisation, student group, community initiative, education or employment.

You should be able to:

- Develop realistic proposals and turn agreed priorities into action.
- Take responsibility for initiatives and follow them through.
- Work collaboratively, share responsibilities and support volunteers.
- Build relationships and communicate clearly with different audiences.
- Exercise sound judgement about commitments and available capacity.
- Understand youth leadership, disability rights and accessible participation.

- Work comfortably in English with an international team. Additional languages would be an advantage.

Experience representing an organisation or coordinating a team would be particularly valuable.

Commitment and support

This is an **unpaid volunteer role requiring at least four hours per week**, including meetings, preparation and follow-up between meetings.

Some periods may require additional availability, particularly during **General Assembly preparation, major activities, partnership discussions and funding deadlines**.

You will agree on a clear division of responsibilities with the President and other executive members, including areas you manage directly and arrangements for covering absences.

Commitments should remain realistic alongside studies, work, health and personal life. Changes in availability should be communicated early so responsibilities and deadlines can be adjusted together.

Please share any accessibility arrangements or support that would help you fulfil the role.

Eligibility and mandate

- Applicants must be **young people with disabilities aged 18–35** and confirmed IMYD members eligible for elected office.
- The successful candidate will be elected for the **remainder of the current mandate, until the 2027 General Assembly**.

How to apply

1. Read the **IMYD statutes** and complete the **membership form** if needed.
2. Complete the **Board application form**, including your motivation.
3. Email your **CV to administration@imyd.org**, using the subject: **"Board application — Full name — Vice-President"**.

Application deadline: November 23rd, 2026 at 23:59 CET.

Applications will undergo eligibility checks and receive an advisory opinion from the Board. The election will take place during the **online General Assembly on December 5th, 2026, 14:00–17:30 CET**.
For questions about the role or support with applying, contact **administration@imyd.org**